

## APPLE FUNDRAISER AGREEMENT

### APPLE REQUIREMENT INFO:

You may take up to 50 packets at no cost,\* as long as the minimum apple requirement of 140 apples is met (Not including Taffy and Toffee sales). If more than 50 packets are requested, the minimum apple requirement changes to 3x the total amount of packets taken (example: 100 packets=300 minimum apple sales). Copies are not permitted. You must order the amount you require. We book based on how many packets are ordered. **Initial** \_\_\_\_\_

Required fundraiser paperwork must be turned in within 7 days of sign up to retain your spot. If no other arrangements have been made we will attempt to contact you. If we don't receive agreements we will fill your spot. We will contact you 5-6 weeks prior to start date to remind you via phone call and or email that was provided to us and authorize us to use. If your fundraiser is cancelled with less than 30 days this may make you ineligible for future fundraising. **Initial** \_\_\_\_\_

Should the minimum apple requirement not be met, you may purchase the extra apples to meet the minimum requirement and sell them after pick up, **OR** your order will be converted to a 'store order'. Your organization will pay store prices of \$8 OR \$11 ea (depending on the flavors) which will reduce the profit margin per apple and/or you may be ineligible for future fundraisers with us. **Initial** \_\_\_\_\_

\*If the fundraiser is cancelled after receiving the packets, you have 14 days from date of cancellation to return the all packets in the same condition. If packets are damaged or not returned, we will charge the credit card on file \$2.00 per packet plus shipping and handling charges. **Initial** \_\_\_\_\_

Using **ANY** website or social media of any kind to take orders, payments or sales of any kind is **STRICTLY** prohibited. If done so you may be required to forfeit your fundraiser and submit **ALL** monies and order sheets collected up to that time. You may on your website advertise that your organization is having a fundraiser only. **Initial** \_\_\_\_\_

### PAYMENT INFO :

All customer payments should be made payable to "**YOUR ORGANIZATION**". Once you have collected all orders & monies, **ONE** final payment should be made by your organization-payable to **DeBrito Chocolate Factory** and be included with the tally sheet provided to you with your packets. In store payments can be made from **8:30 am-4:00 pm only (payments made after 4pm will be considered late and will incur a late fee and will only be accepted if completed)** Any payments that are not paid in full for any reason will be considered late. **Cash, Cashier's Check, Money Order, Check, or Credit Card are excepted. (3.5% PROCESSING FEE FOR ANY CREDIT CARD PAYMENTS)**

Any returned checks will incur a \$25 returned check fee per check. **Initial** \_\_\_\_\_

\*Payments received after the due date will incur a \$35 late fee that will be applied the 1<sup>st</sup> late business day. An additional charge of \$15 per day will be charged for each business day your payment is received late. Also, if payment is more than 3 days late the pickup date will be at the discretion of DeBrito Chocolate Factory. **Initial** \_\_\_\_\_

### PICK UP & PRODUCT CARE:

**All pick-ups are scheduled based on volume. Once all tally sheets are received we will begin scheduling and pick up schedules should be completed by end of the week. We will do our best to accommodate your request however there is no implied date and time until schedule is completed. So please have orders AND payments turned in on time as this may affect your pick up date. Pick-ups are from T-F 8:30-2.**

You **MUST** bring an enclosed air conditioned vehicle (trucks beds are not air conditioned) large enough to accommodate your order. (We reserve the right to hold your apples if you do not comply with this requirement)

Please be on time for your pick up.

We will provide carts for **YOU** to load your order so bring assistance if needed.

Please limit to those that are needed to help load and transport your order as space is limited.

**Caramel apples are perishable!** They must be kept cool and **NEVER FROZEN**. All apples must be delivered to purchaser within 2 days of pick up. Once order has been signed off we are longer responsible for any discrepancies of your order and it cannot be returned.

Organization's Name & Number: \_\_\_\_\_  
(Please print)

Representative's Name & Number: \_\_\_\_\_  
(Please print)

Email \_\_\_\_\_

Alternate Contact Name & Number: \_\_\_\_\_  
(Please print)

Email \_\_\_\_\_

NUMBER OF CATALOGS NEEDED: \_\_\_\_\_ TOP 10 CATALOG OR FULL CATALOG (circle one)

**IMPORTANT DATES TO REMEMBER**

\_\_\_\_\_ Start Date

\_\_\_\_\_ Order & Payment Due Date

\_\_\_\_\_ Pick Up Week

\_\_\_\_\_ 1<sup>st</sup> Preferred Pick Up Date AM/PM

\_\_\_\_\_ 2<sup>nd</sup> Preferred Pick Up Date AM/PM

\_\_\_\_\_  
Signature of **Responsible** Representative: **BY SIGNING THIS, YOU ACKNOWLEDGE YOU'VE READ & AGREE TO TERMS.**

\_\_\_\_\_  
Physical Street Address to send packets

**DeBrito Chocolate Factory  
160 Briggs Rd. Hollister, CA 95023  
800-588-3886  
fundraiser@debritochocolate.net**